

Feasibility Study on migrating to StarOffice/OpenOffice

Check out the Office alternatives – Make the right decision now

Needs

General demand in your company for IT solutions:

- Cutting fixed-costs and increasing the number of variable costs
- Reducing dependency → long-term planning security
- Reducing indirect IT costs (configuration, viruses, games ...)
- Cutting costs through standardization
- Optimizing processes
- Creating projects with a short-term ReturnOnInvestment
- Minimizing risk during a project → Project control and exit scenarios
- Customer and supplier relations – long-term partnerships (Win-Win)

Examine a switch to Office

Does a Migration to StarOffice make sense? – Security through the feasibility study.

- Due to Microsoft's licensing politics, a growing number of businesses are exploring alternative Office products and rapidly procure these
- Office is company mission critical (at every work station). A transfer to Office must involve the entire IT
- There are many unanswered questions, e.g. the amount of migration costs, to be considered beforehand
- -> We recommend the feasibility study before making the decision to migrate
- The multi-layered concept of the study presents every business with a variety of exit scenarios and only a limited risk

Advantages

The technical and economical (opportunities, risks) consequences of a migration are identified and evaluated.

- The infrastructure (HW and SW) and planned alterations are recorded and documented -> long-term investment safeguarding when switching to Office
- After you have scrutinized your feasibility study, you can take the next step:
 - Ask yourself if you want to continue investing in Microsoft components
 - You can create a system specification when switching to StarOffice
- Recognize your potential for standardizing your infrastructure, 1:1 Migration is often unwise --> recognize new opportunities
- Every business can thus strengthen its negotiating power with Microsoft. The study will pay for itself over time
- Management or IT management fulfills its obligations in searching for alternatives to MS-Office (one supplier is uneconomical)

Four steps to a migration

The .riess formula for a planned transfer to StarOffice:

- Enter a day-long workshop and receive a brief summary of your infrastructure and requirements
-> We make a flat rate offer for a feasibility study
- Feasibility study
We create a feasibility study, including an as-is analysis and TCO alternatives
-> We make a flat rate offer for creating your requirement specifications
- We create requirement specifications for your StarOffice migration
-> We write out or perform a StarOffice migration
- We implement a StarOffice migration (optional: desktop migration)
-> Project management and implementation through .riess or our partners

Standardized implementation

Implementing the feasibility study

- .riess creates a check list for you
-> We select representative documents and applications
- The kick-off includes a short presentation on functional StarOffice peculiarities
- We record the IT infrastructure (interfaces with Office)
 - We hold separate interviews with key users of various user groups
 - We analyze and convert your example documents and macros (StarOffice Migration Toolkit -> extensive statistical feedback)
- We create a project report from a TCO/ROI perspective and a management summary
- Present the feasibility study to management

StarOffice Migration Toolkit

Using the StarOffice Migration Toolkit for the Feasibility Study

- The StarOffice Migration Toolkit is an analysis and migration wizard
- The Analysis Toolset is used to examine a large number of Microsoft Office documents and recognizes critical situations when you migrate and evaluate these
- The Migration Toolset automatically converts documents and Microsoft Office macros to StarOffice macros. This massively reduces the manual effort needed for a conversion.
- The StarOffice Migration Toolkit is a joint development of the StarOffice development team and .riess

Additional Services

.riess applications gmbh – The Expert in StarOffice and Java

- We consult with you and implement a StarOffice migration
- We have workshops, trainings and expert support on using StarOffice
- We create SW projects in Java and StarOffice according to your needs

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