

Short introduction to .riess Date Browser

Why .riess Date Browser?

.riess Date Browser is an Extension for OpenOffice.org / StarOffice and provides **date browsing** and **date picking** functionality within OpenOffice.org.

This allows a comfortable way for looking up a date using a calendar view. A nifty tool for all users filling in dates into documents often.

This tool has been created by .riess applications gmbh based on tools dedicated to improve and simplify developing for OpenOffice.org in the programming language java such as "[Java Macro Plugin](#)" and "[Java Uno Wrapper](#)".

Requirements:

- OpenOffice.org 2.4.x / 3.x
- Java Runtime Environment 1.6

Installation

Step 1: Download

Download and save the extension file [RiessDateBrowser.oxt](#)

Step 2: Installation .riess Date Browser extension

Double click onto the saved file "RiessDateBrowser.oxt". This starts the Extension Manager which will guide you through the installation process.

For further details about installing extensions refer to [howto Install Extensions](#).

Update

If an older version (since v 3.0.0) of .riess Date Browser is already installed updating can be done using the build in update function of OpenOffice.org. To do so start the Extension Manager by clicking the menu "Tools → Extension Manager". In the upcoming Dialog "Extension Manager" select the extension ".riess Date Browser" and press "Updates" (OpenOffice.org 2.4.x) respectively "Check for updates..." (OpenOffice.org 3.x). If a newer version is available this will be shown and can be installed pressing the button "Install".

Usage

Step 1: Dock toolbar / menu item

After installing .riess Date Browser a new toolbar will appear containing a new Icon representing the .riess Date Browser.



Feel free to dock the toolbar using the toolbar menu, drag and drop the toolbar to an appropriate location or simply close the toolbar.

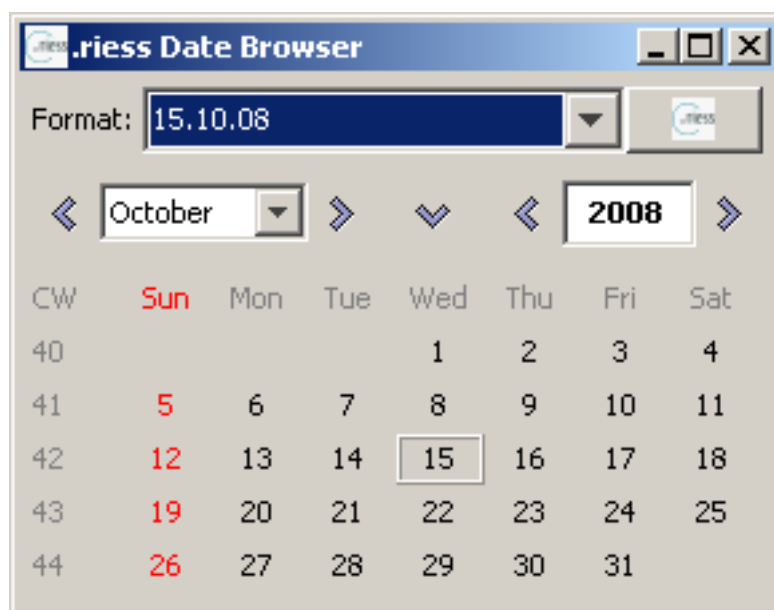
Also a new menu item “.riess” is available in the menubar containing an entry for starting “.riess Date Browser”



Step 2 a: Date Picking

Open a new document (Writer, Calc, Impress or Draw). Then simply start .riess Date Browser by clicking the toolbar icon or by selecting the appropriate menu item.

The following dialog will appear:



The dropdown “Format” contains all supported date formats of the current OpenOffice.org module.

Use the navigation buttons „<“ and „>“ to browse to your desired year and month. A special button „v“ allows jumping back to “Today”. Today is highlighted with a surrounding border.

Double clicking a day inserts this date using the selected date format at the current selection. How the date is inserted depends on the active OpenOffice.org module. To close the dialog click on “X”.

If the content (Calc, Writer) at the current cursor position has a date format set this format is preselected, otherwise the first entry is used by default.

Writer

In Writer a double click inserts a date time textfield at the current cursor position. This could be inside normal document text, inside a table cell or inside a text frame. If you want change an existing date time textfield select it and start .riess Date Browser as described above. As alternative to select the whole textfield the cursor can positioned left or right of the textfield.

Calc

In Calc a double click inserts the current date using the selected date format into the selected cells. If the selected cell(s) already having a date format this will be preselected.

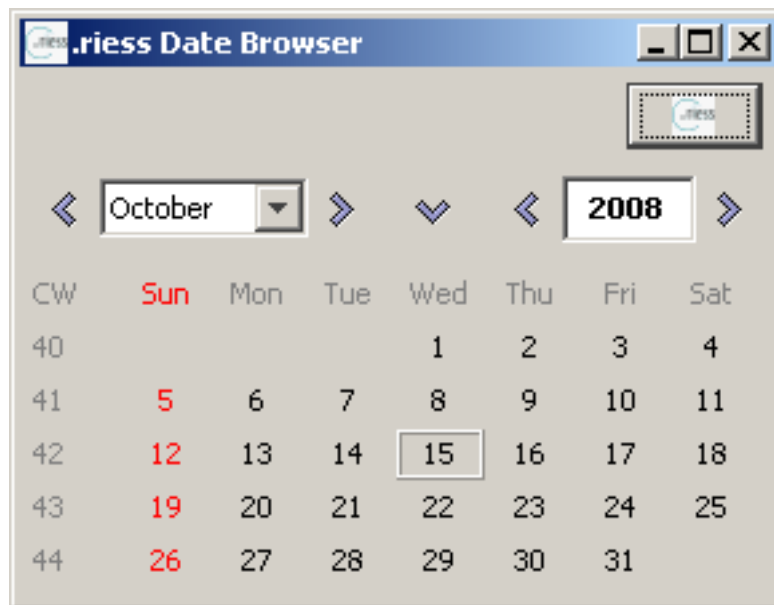
Impress and Draw

In Impress or Draw a double click inserts the dates textual representation at the current cursor position within a text shape. If nothing is selected a new text shape containing the textual representation of the date is

inserted.

Step 2 b: Date Browsing

In other OpenOffice.org modules such as Base or Start you can browse dates as well.



Using the navigation buttons „<“ and „>“ to browse to your desired year and month. A special button „▼“ allows jumping back to “Today”. Today is highlighted with a surrounding border. There is no support for inserting dates into Writer, Draw or Impress documents right now.

To close the dialog click on “X”.

Deinstallation

To uninstall .riess Date Browser start OpenOffice.org Extension Manager by selecting “Tools” → “Extension Manager” from the OpenOffice.org menu. In the list of installed / available extensions select .riess Date Browser and click “remove”.

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